Logging in to WebEOC

Step 1: Open your web browser. WebEOC is compatible with most commonly used browsers including, but not limited to, Internet Explorer, Google Chrome, Mozilla Firefox and Safari.

Step 2: Type in the WebEOC URL: https://webeoc.sema.dps.mo.gov/eoc7

Step 3: Once at the WebEOC 8.0 Login page hit accept at the bottom to go to the next step of logging in.

Step 4: Type in your username and password. Your username will be your professional email address. If creating a new password it must be at least 9 characters in length with one uppercase letter, one lowercase letter and a number or special character. **When completed DO NOT hit the enter key, CLICK the "Continue" button.**

-Note: If you have forgotten your password contact the WebEOC admin team or click the link that says "**Forgot Username/Password?**"

-Note: After three failed attempts you will be "locked out" of the system; wait five minutes for your account to unlock.

Step 5: Select the appropriate position and incident from the drop-down list. Make sure the correct incident is chosen when logging in to view relevant and current information. When finished hit **Continue.**

-Note: The default incident will be a monthly reporting incident (e.g. 2016 August Incident Reporting)

Step 6: Confirm the information on the additional login page is correct. This should automatically fill from the last log in. Name, Location, Phone Number and Email are required.

Once logged in you should see the Home screen

Logging Out:

To Log out either click the **Logout** button located next to your username or simply "**X**" our of the window.