

Governor's Faith-based and Community Service Partnership for Disaster Recovery

Quarterly Meeting Minutes

Date: March 11, 2010	Time: 10:00	Location: EOC
Called to order by:	Called to order time:	Recorder of Minutes: Diane Bosworth

Participants Present

Dante Gliniecki	SEMA	Jenny Wiley	Dept. of Mental Health
Karen Benson	MUMDRT	Sharlet Kern-Howren	DHSS
Paula Nickelson	DHSS	Haley Schwarz	STL United Way 2-1-1
Melissa Friel	American Red Cross	Jeff Baker	MUMDRT
Malcolm Hardy	AmeriCorps-St. Louis	Steve Irwin	Convoy of Hope
John Eppert	COJCLDS	Corrine Beakley	Dept. of Social Services
Matt Nutt	SEMA	Jim Eckrich	LDR/MIDRO
Liz Roberts	DED	Jason Anderson	Convoy of Hope
Jessica Becklenberg	Mass Care Coordinator	Bruce Bailey	AmeriCorps
Chelle Haynes	SSBG	Connie English	FBODI Coordinator
Mike Pickerel	SEMA	Candy Barton	SSBG
Rebecca Estes	SEMA	Andi Benson	MHPC
Frances Hemphill	SSBG	Jennifer Miller	KC 2-1-1

Administrative

- Call to Order and Introductions: Chair Karen Benson called the meeting to order. Members present introduced themselves.
- Review of Agenda: A motion was made to accept the agenda as read. The motion was seconded and approved.
- Approval of Minutes: Corrine Beakley presented the minutes and asked for approval. A motion was made to accept minutes as corrected; seconded; motion carried to approve minutes as amended.

Executive Reports

- SEMA Operations Report
Dante Gliniecki reported that at this time, we are not conducting major response operations. We are still working with the SSBG. We do not have a LTR Committee in Ripley County.

Committee Reports

- Executive Committee:
Karen Benson discussed the roundtable that Governor Jay Nixon hosted in New Madrid, MO. There were 2 volunteer organizations invited (Karen Benson and Rick Seaton from

the Partnership attended). Attendees included the Emergency Management Directors from that area. A geologist was the keynote speaker to discuss the next predicted earthquake. In summary, lessons learned included what equipment is needed and where to house the equipment, needing to know what resources they have available, how much the Medical Reserve Corps is needed and to what degree it is under development across the state.

Bruce Bailey asked if we have a mutual aid system with the area hospitals.

Sharlet Howren responded yes. She said that not all hospitals belong to the mutual aid MOU, but the majority has signed into the MOU.

- **Legislative Committee:**

Melissa Friel reported that the Legislative Committee is in a holding pattern because of the budget situation. She stated she did not expect anything to happen until next year. Melissa reported that a meeting was held with Health, SEMA, Social Services, and Mental Health so that they could come up with a consensus on issues that need to be presented to the Governor.

- **Citizen Corps:**

Matt Nutt reported that the FY08 CCP grant cycle is coming to a close on April 30, 2010. Some jurisdictions may be requesting an extension to finish up projects that are running behind schedule. The FY09 CCP grant application is ready for posting. The grant is currently set to start May 1, 2010 and end April 30, 2011. Once again this year Peer Reviewers will be needed to evaluate the applications. Please contact Matt Nutt if you wish to participate in this process.

Update on Pathfinders – Currently finalizing the three training dates with Scott Lewis of the Eagle’s Wing Foundation. The proposed dates are July 13-17 (Springfield), July 27-31 (St. Louis) and August 3-7(Jefferson City). Once these dates are finalized, work will begin for establishing training contracts for each of these three dates along with requesting sole source status for these trainings.

Update on FY10 CCP IJ – In the FY10 Homeland Security Grant Program application - this year the Citizen Corps Council money is required to have its own Investment Justification (IJ). The designated amount for FY10 for CCP is \$237,126.00. The IJ sections should be completed by middle of next week (3/17/2010) and ready for review.

- **Dept. of Health & Senior Services:**

Sharlet reported that the State MRC Coordinator Job has been filled (?). We have all but 3 already in the database. We have 1 application for MRC Unit that Paula Nickelson will oversee. By April 1, we will be notified if we are approved for the \$15,000 competitive grant that we have applied. ____May 20 at the Truman Hotel will be a Volunteer Symposium sponsored by DHSS CERT and Sharlet will be the key person planning for it(Karen and Dante, I’m not sure what this is referencing?)

Nebraska will never have a MRC coordinator

- **Committee for Emotional and Spiritual Care Coalition**

Jenny Wiley from the Department of Mental Health provided the agency report below.

- **Outreach and Wellness Committee**

Matt Nutt reported they are finalizing three dates for the Pathfinder training courses, July 13-17 in Springfield, 27-? In St. Louis, and Aug 3-7 in Jefferson City. These dates were pushed back in order to allow prospective attendees to finish the lower numbered courses, which is a prerequisite to the above classes.

- **FABODIC:**

Connie English reported that since last year, the state has had 8 regional conferences with 1374 participants who want to learn about what they can do to help in disasters. No church is too small. FABODIC is now having counties call us to hold conferences. There is a two-day conference to be held June 1-2 in Jefferson County and Jefferson County is anticipating a count of 300 because the whole county is becoming involved.

FABODIC will be having sparkplug training. A sparkplug is a person that is very involved in the focus of involving the churches during a disaster.

Overall, FABODIC are making headway and engaging more faith based organizations to be involved in our mission.

Dante reported that University of Missouri is developing an SOG to assist in the sparkplug phase. There was a question about surveys following the sessions. Connie stated that evaluations were provided at each conference to attendees. It was also explained that FABODIC has tried to get the sparkplugs to include more than just the emergency managers, and that so far we have emergency managers have not withal been contacted.

- **Special Needs Population:**

Paula Nickelson from the Department of Health and Senior Services reported that at their PHP conference, they will be hosting Dr. David Schonfeld, behavioral-developmental pediatrician from Cincinnati Children's Hospital Medical Center and member of the National Commission as a keynote speaker regarding pediatrics evacuations, sheltering, etc. In the afternoon, there will be a state response panel. They hope that this will result in grass roots planning across the state.

DHSS intends to start using the MRC and in order to address the staffing problems with sheltering. One concept is to develop curriculums designed for sheltering, operations of management, and several levels for clinical preparation. DHSS is and partners are actively looking for a State MRC. This MRC primary mission will be to address special needs sheltering.

Please see complete report below.

- **ESF#14 Community Long-Term Recovery:**

Liz Roberts from the Department of Economic Development reported they are still trying to organizing. Their primary focus is to identify programs that support recovery functions. They are asking Non-profit and Faith-Based organizations as to what they can bring to the table. FEMA has released their National Disaster Recovery framework, which is a great document and has done a lot of the homework for us.

Old Business

- **Disaster Operations:**

Nothing reported.

- **Update SSB Grant:**

Karen Benson reported that as of now, SSBG has 91 projects funding request forms. Currently, SSBG is spending \$593,613. There are 62 homes that are slotted for buyout with \$25,000 per home. SSBG will be contacting additional areas for buyouts and will work with the DED. SSBG was hung up on a prevailing wage issue, which SSBG has now have worked out. Marcus has assisted because he met with the contractors.

SSBG hired 7 case work assistants and in the process of hiring 3 more. SSBG is providing rental assistance and counseling needs to help with their recovery.

Matt Mason has mailed 1700 outreach letters asking if they are in need of assistance. He has received a few returned mail, but the new addresses were found and those were sent back out.

All dollars have to be committed by September and dispersed by December 31. The original grant amount was 12.2 million.

Candy Barton asked if in the other communities looking to buyout, will SSBG send that information out to the caseworkers so Casework Supervisors can be informed. Dante responded that they would.

Chelle stated they will be talking to the case worker supervisor before they make the call and the CWS can be involved on the call if they wish.

- **Other:**

Haley Schwarz reported that CAN is going to get a facelift but mostly applies to appearance not function. CAN is going to keep their portals open year round. CAN will also have a group participating in the National VOAD conference.

Lunch

New Business

- **State Homeland Security Grant Program Investment Justification process:**

Dante reported that this process is underway and that his section is writing an IJ for the EMS, which the RHSOCs use to justify funding for various projects, and one will also be written for Health. CCP is #11 in line. Collectively the two Urban areas get more than the State, which is about 15 million each.

There was an overall discussion regarding funding and funding requests. Dante stated that the IJs written by EHS will be useful for both state and Regional Homeland Security Oversight Committees to use to justify funding for emergency human services.

The deadline for the IJ is March 31 and has to be submitted to Tetra Tech, which then goes to DPS. The maximum is 2500 words.

- **FEMA Region VII Federal-State Catastrophic planning project:**

Corrine Beakley reported that FEMA and SEMA recently signed an agreement to prepare for a New Madrid Seismic Zone Event. The Co-chairs are Jono, Dante and Corrine. We will utilize two committees that already exist--STAMACC and the Federal RISC ESF6 Committee. The first five days of an event will be the focus for the committee. There will be an exercise and conference planned to test and implement the plan.

Dante reported that the same process is going on with all the other ESF function groups—ESF #8, #11, #14

ESF #6 is Mass Care and Human Services, ESF #8 is Public Health, #11 is Agriculture, #14 is Long-Term Recovery, ESF #17 is Pets

- **Local Mass Care Coordinator Project:**

Jessica Becklenberg reported that they had a conference call with MEPA/ EMDS to discuss the aspects of having a mass care coordinator for each county. We especially discussed Regions F and E. Smaller focus groups will be organized to discuss the many issues in the scope of a coordinator. There is a Mass Care Coordinator Doctrine that is to be used.

Melissa made a motion that there be a meeting with Paul and DPS to discuss funding and involvement of the Mass Care Coordinator Program

Agency Reports

- Federal Agencies: None.

- State Agencies

DSS: The planning for the Mass Care Coordinator project will be time consuming but worthwhile. We are also busy with the earthquake planning. The Department has identified 10 staff each for Area C and E who will respond to those areas should an earthquake occur. Department staff are also working on the NLE 2011 planning.

DSS requires staff to complete NIMS training and DSS has been working on finalizing the ability to use the department training on-line tracking system to track NIMS and other emergency management training.

Debbie Black has recently been named the Assistant Deputy for Income Maintenance-Field in the Family Support Division with responsibility for emergency management. Marcus' position will not be filled due to budget constraints. Deb Hendricks will be assisting with emergency management on a part-time basis in addition to her previous duties at the Children's Division.

SEMA:

Jessica: We are working on the appendix for Annex Y Catastrophic Earthquake Response. _____Dante, can you please fill in for Jessica and Mike below. I did not take notes for their reports.

Mike: SEMA Emergency Human Services is working on many projects including the following:

- a local planning template annex for special need populations,
- update to Annex U Donations and Volunteers
- evacuation planning
- FABODI planning_____

Rebecca reported that she has been working on ESF #14, supporting Spiritual Emotional Care committee, and that she has also been working with the NLE 2011 exercise. She also reported that Dante, Paul, and she will be going to the Iowa Disaster Office to look at their program.

DHSS: Paula Nickelson provided the following update from Special Needs Population Steering Committee

- 1) July 27-28, 2010 Public Health Preparedness Conference at Holiday Inn-Executive Center in Columbia, Missouri – Highlighting work of National Commission on Children and Disasters by hosting Dr. David Schonfeld, behavioral-developmental pediatrician from Cincinnati Children's Hospital Medical Center and member of the National Commission, as general session presenter on July 27. The afternoon will feature a state response panel addressing various focal areas of the National Commission's recommendations, providing information about the 'state of the state' with regard to the interim recommendations, and

discussing barriers and next logical steps to move Missouri toward alignment with the interim recommendations. <http://www.childrenanddisasters.acf.hhs.gov>

- 2) Supporting MRCs to choose a mission of special needs shelter staffing – Broad-based workgroup has been planning to develop policy infrastructure, logistical support and standardized training curriculum to allow MRCs to provide staffing to special needs shelters in their regions or deploy state-wide if interested. Have partnered with Heartland Center for Public Health Preparedness/St. Louis University School of Public Health who is submitting a grant application to support the development/adaptation of curriculum which will be available to all MRCs, and potentially available to ‘unaffiliated’ healthcare professionals. Curriculum will include shelter operations, shelter management, Just In Time training for on-site shelter management and clinical issues, and clinical training/refreshers for healthcare professionals relative to special needs clientele. We are actively seeking a state-level host for a state MRC which would be deployable and have a primary mission of staffing special needs shelters. A grant has been submitted to Office of Civilian Volunteer Medical Reserve Corps (OCFMRC) to hire part-time staff to assist with developing roles/responsibilities of requesting jurisdiction, deployment protocols, logistical and equipment needs, etc.
- 3) Structure to support long-term care facilities (LTC) to provide community service and offer resources as community asset – In every disaster, we hear of LTCs which have sheltered special needs individuals from the community and we certainly know of communities and LTCs that have actively planned together for their LTC to fulfill this valuable role. A workgroup has worked on a model for community adoption which would provide some incentive to both the LTC and community to designate the LTC as a special needs shelter, while providing increased assurance of accessibility to a generator during a power outage to that LTC(s). Draft criteria include pre-wiring for a generator (according to state regulatory specifications, local building codes and any other specifications from the local community) and willingness to accept individuals from the community with special needs (e.g., individuals using oxygen or otherwise requiring power for life-sustaining functions). The LTC and EMD are encouraged to enter into a MOU and put the agreement into their local plan.
- 4) Region F Planning for Special Needs Shelters – Lisa Binkley, Region F Mass Care Coordinator, has organized a region-wide workgroup composed of emergency management directors, local public health agencies, hospitals, American Red Cross chapters, etc. from each county in the region. They are meeting together to talk through issues and approaches relative to special needs shelter planning. This is a best practice and an excellent example of how the Mass Care Coordinator role can enhance planning for special needs.

- 5) Federal Medical Station deployment planning – Initial planning session with DHSS and DHHS to outline necessary pre-planning and move toward implementation plan for deployment of one or more Federal Medical Stations to Missouri in a very large-scale or catastrophic event. Missouri is only the third state with which DHHS has conducted this level of pre-planning (first two were Louisiana and Texas).

- 6) Ready in 3 additions in planning phase -
 - Insert - for individuals who use oxygen or are dependent upon oxygen
 - Insert - for individuals dependent upon power for other life-sustaining functions or conducting activities of daily living
 - Disaster Ready Designation – for specific types of organizations or facilities. Have heard interest from long-term care, child care and faith-based organizations in pursuing this sort of endorsement.
 - Planning templates - for child care facilities, working initially with Missouri Head Start Association. Also expressed interest from faith-based organizations.
 - Social marketing – adding Ready in 3 to Facebook and Twitter, also working on interactive web-based planning version of Ready in 3.

DHSS:

A request form has been placed on the Show-Me Response web site to be used when requesting volunteers during a disaster.

Introduction:

The Medical Reserve Corps (MRC) is a national network of local groups of volunteers committed to improving the health, safety and resiliency of their communities. The MRC program was founded following President Bush's 2002 State of the Union Address when he asked all Americans to volunteer in support of their country.

MRC volunteers include medical, non-medical, and public health professionals, who are interested in strengthening the public health infrastructure and improving the preparedness and response capabilities of their local jurisdiction. MRC units identify, screen, train and organize the volunteers, and utilize them to support routine public health activities and augment preparedness and response efforts. MRC volunteers include physicians, physician assistants, nurse practitioners, nurses, pharmacists, dentists, veterinarians, mental health professionals, EMS professionals, respiratory therapists, other public health professionals, non-medical professionals, and others who can fill key support positions.

The MRC program is housed nationally in the Office of the Civilian Volunteer Medical Reserve Corps (OCVMRC) and sponsored by the United States Surgeon General's Office. It functions as a clearinghouse for information and guidance to help communities establish, implement, and maintain MRC units nationwide. Office activities include strategic planning, intra- and interagency coordination, communications, policy development, program operations, grants management, contract oversight, technical assistance, and deployment operations. The United States is divided into regions with Regional OCVMRC Coordinators assigned to provide technical support between the federal, state, and local programs. Missouri is located in Region VII and receives support from the OCVMRC office in Kansas City, Missouri.

Missouri's Support for MRC Program Development: Missouri has a State MRC Coordinator, housed with the Missouri Department of Health and Senior Services (DHSS), who provides technical support to OCVMRC recognized MRC units by providing:

- linkage between Missouri's local MRC units and the OCVMRC,
- integration into the Emergency System for Advance Registration of Volunteer Health Professionals (ESAR VHP) known as Show-Me Response in Missouri
- integration with other local and state-wide stakeholders and,
- promotion and recognition for the local MRC units with Missouri's public health system.

Missouri has a healthcare volunteer registry known as Show-Me Response that allows quick and efficient volunteer registration and credentials check. This database resource is a state asset to which MRC units are granted access, through memorandums of understanding (MOUs), for efficiently managing MRC unit-affiliated volunteers.

Purpose : This strategic plan was developed with MRC unit participation and is intended as a tool for program growth and sustainability. Because MRC units are local entities, they can select the level at which they wish to participate in this strategic plan.

Vision: A seamless statewide system, for managing public health volunteers, that is well integrated with other volunteer networks with common, consistent all-hazards training that can be utilized for all emergency events.

Mission: To develop the infrastructure of policy, procedure, database and training for an integrated local and state public health volunteer system.

Program Priorities:

- Ensure MRC units and the Show-Me Response program are included in state and local response plans, trainings, and exercises
- Integrate the MRC unit and Show-Me Response programs
- Improve the health, safety and resiliency of local communities, the State of Missouri, and the nation in public health and medical emergency responses

MRC Unit Inclusion

Objective:

- Ensure MRC unit inclusion with local, regional, and state assets, plans, exercises and healthcare systems.

Strategies to achieve this objective include:

- Represent MRC program at regional and state-level planning meetings
- Include MRC units in tabletop and full-scale exercises
- Include of MRC units in exercises of the Show-Me Response system
- MRC program coordination and engagement with partners and community stakeholders

MRC and Show-Me Response Program Integration

Objective:

- Develop a cadre of volunteers.

Strategies to achieve this objective include:

- Create and maintain a forum through which to share best practices, such as listservs, workshops, and a state MRC webpage
- Education outreach to local, regional, and state partners and community leaders/stakeholders through meeting and conference attendance
- Market the MRC and Show-Me Response programs through exhibits, brochures, press releases, direct mailings, newsletter, and association partnerships
- Provide technical assistance with program policy development and program evaluation
- Create and support an MRC mentorship program (Tier IV training)
- Provide technical assistance and professional development opportunities including workshop and/or conference opportunities
- Develop and maintain standard training recommendations and opportunities for volunteers
- Advocate for funding opportunities for MRC units
- Integrate the MRC program with ESAR VHP through MOUs between individual MRC units and the DHSS representing the Show-Me Response system to allow database access for management of local and regional affiliated volunteers

Health, Safety, and Resiliency

Objective:

- Protect the health, safety and resiliency of local communities, the state of Missouri, and the nation during public health and medical emergencies

Strategies to achieve this objective include:

- Develop a cadre of qualified medical, non-medical, and public health volunteers affiliated and engaged with local MRC units
- Develop a cadre of volunteers trained to respond for specific missions and willing to deploy regionally and/or statewide
- Ensure support of the MOU between the federal Office of the Civilian Volunteer Medical Reserve Corps and the American Red Cross

Link to the strategic plan for the Office of the Civilian Volunteer Medical Reserve Corps (OCVMRC) sponsored by the Surgeon General's Office

<http://www.medicalreservecorps.gov/About/StrategicPlan0910>

DMH: The committee has been meeting monthly since the last Partnership meeting. Colonel Gilmore, the Chaplain for the MO National Guard is providing leadership and Jenny Wiley assists. The committee is currently working on chaplaincy support in disasters. The committee has grown considerably and is made up of both VOAD and non-VOAD organizations such as representatives from the Fire Chaplains Association. (Attach membership list).

- Agendas for the last several meetings have centered on chaplain volunteers in disasters. There have been lively discussions regarding coordination, collaboration, training, deployment and how chaplains may be used in a disaster event.
- The committee is working on an Appendix to the state plan. Rebecca Estes and Connie English have provided a great support in writing the Appendix. There continues to be discussion about what agency/organization could take the lead.

The following are some of the highlights of the discussions thus far:

- VOAD organizations would continue to operate as they always have including chaplains associated with those organizations. The main purpose of this Committee's work is to provide a basis for supporting communities, VOAD organizations and partners in their efforts to provide spiritual care and possible address shortfalls or gaps in services when necessary
- The plan will address the four phases of emergency management: mitigation; preparedness/planning; response and recovery
- Structural Direction for the plan:
 - Preparedness/Planning Phase and Mitigation phases: Regional teams would work on advance preparedness within their regions: for example team building, working with local faith based communities and with the local emergency management office

- Response: Team deployment: includes logistics/travel; Provides a larger scope of services that may be available. Includes transitioning short term recovery to long term recovery operations
- Recovery: Short and long term recovery will convert to the regional leadership teams. The team will also be responsible for preparing for the next steps.
- The structural guidance would be flexible with the ability to expand and contract as needed.
- Chaplains responding to a disaster could respond to many different circumstances and participation would be based on their skills, experience and training.
 - 3 levels of participation or “Tiers of Chaplaincy response”
 - Basic – work alongside someone more experienced
 - Work independently
 - Supervisory position
- Next steps: Written draft plan for SECC review.

Each state is able to submit 2 names for training that is being offered. On the Show-Me Response system, health has signed an MOU with them to manage.

Worked in an MRC training in Kansas City and had about 50 people attend.

I will be on the ESF #6 & #8 committees.

- Voluntary Agencies

MUMDRT:

Jeff Baker reported they have three weekends in a row set in May for debris clearance training. By the end of the year, there will be about 8 trained teams.

Convoy Of Hope:

Steve Irwin reported they are still working on recruiting volunteers and building their skill sets. We have been working with Ryan Nicholls in Greene County as they have been rewriting their plans.

They continue to build Convoy’s capacity.

2-1-1:

Haley Schwarz reported that with the update of the system, they will try to fully integrate Kansas City United Way 211 in the system. They keep working on improving and enhancing the 211 system. They have the MOUs but they are not signed yet.

AmeriCorps:

Dante and Karen – can’t remember if Bruce or Malcolm reported this:

They reported we are headed into the fire season believe it or not. There are still a huge amount of trees down in the southeast area.

They are taking a look at their plans because of the reports of the potential record setting floods.

Red Cross:

VOAD: Melissa reported they have three issues they are working on: First they are looking at their bylaws. They are looking at staggering the election of the officers.

With MoVOAD, they will be partnering with the KC COAD and KS VOAD to hold the MoVOAD conference. They will be electing officers at the SEMA conference.

Debbie Meeds will be stepping into my role on the partnership.

Church of Jesus Christ and Latter Day Saints:

John Eppert reported that the church has reorganized the operations to where his dealings with the local and regional congregations were advisory; he now has coordinating control over the whole state.

Lutheran Disaster Response:

Jim Eckrich reported they are trying to add a staffing position with MIDRO, but have to get the membership together to discuss that.

They still have 65 to 70 cases left over from Hurricane Ike that still need assistance.

Jeff Baker mentioned that Kay Archer had passed away one year ago.

Action/recommendations: Send out the brochure for training.	Assigned to: Jenny Wiley	Due Date: March 15
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Public Comment

- None.

Announcements

April 14, 2010 will be Aid Matrix training at 10:00 on the EOC Floor.

June 10, 2010 will be the next partnership meeting.

Adjournment

Motion made to adjourn. Motion carried at 2:33.