

Governor’s Faith-based and Community Service Partnership for Disaster Recovery

Minutes

Date: April 15, 2011	Time: 10:00	Location: EOC Floor
Called to order by: Karen Benson	Called to order time: 10:12	Recorder of Minutes: Diane Bosworth

Participants Present

Dante Gliniecki	SEMA	Karen Benson	Convoy of Hope
Corrine Beakley	DSS	Charity Hunter	DHSS
Dee Smith	The Salvation Army	Jennifer Miller	United Way 2-1-1
Kam Kennedy	ARC	Dan Houlahan	HHS-ACF
Charles Healy	CJCLDS	Jono Anzalone	FEMA
Jenny Wiley	DMH	Matt Nutt	OHS
Robert Devaney	ARC	Mike Pickerel	SEMA
Rebecca Estes	SEMA	Sharlet Kern-Howren	DHSS
Jim Eckrich	LDR-MIDRO	John Gulich	USDA
John Eppert	CJCLDS	Melissa Friel	DHSS
Steve Irwin	COH	Deb Hendricks	DSS
Joan Keenan	DMH	Robin Pokojski	United Way 2-1-1

Executive Reports

- Private Organization Chair: Karen Benson presented the certificates to the outgoing partnership members—Dewitt Campbell, John Eppert, Haley Schwarz.
- SEMA Operations Report: Dante Gliniecki reported that there are two declared disasters for this year. DR-1961 was declared on March 23rd, which is only Public Assistance (PA.) DR-3317 was declared on February 17 and also is only Public Assistance (PA.) Routine reimbursement.

A lesson learned from the February 2011 winter storm response is that we did not start with the local EMDs first—we pushed the American Red Cross shelters to the local emergency management, which caused some unrest.

Dante stated that he thought that any reimbursements should not go into general revenue. There will be a Missouri Voluntary Organizations Active in Disasters (MoVOAD) meeting held at the SEMA conference on May 5 at 4:30 p.m. The location of the meeting will be forwarded as soon as possible.

Rebecca Estes reported that as a part of the National Level Exercise 2011 on May 16, participants will be notified that an earthquake happened. The exercise runs from May 16 to May 20 and on the 20th, there will be a hot wash.

Dante stated that he requested funding for all of our partner agencies, but will have to wait for the approval.

Dante reported that the Social Services Block Grant is phasing out and Terressa Forck-Kusick is working on the closeouts.

The National VOAD conference is in Kansas City, we have an opportunity to obtain scholarships for a few partner agencies, so if agencies are interested, please get with Dante. Dante stated that there are five initiatives: State Mass Care, Local Mass Care, Faith-Based Organization Disaster Initiative (FABODI), Community Organizations Active in Disaster (COAD), Functional Need Support Services (FNSS.) All are geared to building capacity for response.

Committee Reports

- Executive Committee: The executive committee makes a motion to remove the special needs committee and that the Functional Needs Supports Services/Functional Access Support Teams (FNSS-FAST) become a full committee of the partnership and will coordinate with the State Mass Care Committee (STAMCC.)
Motion approved and carried.
Jenny made a motion to change the committee name of FAST to Access and Functional Needs Committee. Karen and Deb Hendricks will remain the chairs of this committee.
Motion was seconded and approved.
- Legislative Committee: The next meeting of the Legislative Committee will be Thursday April 21, 2011 by WebEx.
- Citizen Corps: Rebecca reported that the deadline for FY07 expenditures is July. SEMA suggests conducting a Citizen Corps conference. There will be a Pathfinders course in May in Cape Girardeau and hopes to have another one in June. For FY08, need to have money spent by August 30 and preparing a budget for that. Suggestions are welcome. All Citizen Corps projects that were placed on the web were taken down and they were asked to resubmit in order to eliminate the duplications.

Sharlet Howren stated that there are 29 Medical Reserve Corps in Missouri. Melissa Friel stated that it would be imperative to have the FAST attend the MRC training.

Rebecca stated that the CERT manual has been released and Missouri is reviewing the manual.

Spiritual and Emotional Care Committee (SECC): The committee met March 31.
Dante stated that although there is a plan, the team does not have a home in terms of a

lead agency affiliation. The travel costs will have to be arranged to support the coordinators.

Spiritual and Emotional Care (SECC) Coordination, Appendix “X” is in the group edit process.

Items for consideration include:

- Appointment of a state team that could respond to assist in coordination as well as intervention might be considered at least until the Regional Coordinators are appointed and in place for the disaster Community Chaplaincy Corp.
- Each jurisdiction and/or county should have a chaplain that could assist with coordination for the local area and for working across county and jurisdiction lines when requested.
- Spiritual and Emotional Care Coordination needs a “home”. This could be a government agency or a not-for-profit group.
- Members discussed the training needed for the disaster CCC.
 - National Incident Management System (NIMS) courses 100 and 700
 - Psychological First Aid.
 - Critical Incident Stress Management (CISM) training was referenced as well. (*Consideration due to uncertainty*)
 - Crisis Intervention Team (CIT) training was also mentioned.
 - American Community Chaplaincy Corp, AC3 with three levels of training: Preventative Spiritual Care, Interventive Spiritual Care and Postventive Spiritual Care. (*Focus on first two courses*)

Next Steps:

- Draft an Organization Chart and Job Descriptions
 - Appoint a sub-committee to work on the training components
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- Outreach and Wellness Committee: Map Your Neighborhood is a program that resembles Neighborhood Watch. Dante stated that the National Guard did approach us on guidance on the wellness checks and dealing with citizens with access and functional needs.
Dante stated that the wellness check reports really should come into the EOC and not from the National Guard, but not sure if it should go to ESF #6 or #8.
 - Faith-Based Organizations Disaster Initiative Committee (FABODIC): Mike Pickerel reported that there will be a one-day workshop on FABODI that will be held June 16 at the St. Louis University. Mike stated that he spoke with Warren County and they are getting their FABODI committee organized. Dante stated that he hopes to have a roster of the contacts by the regions and to have a “sparkplug” or contact to push the information to the local communities. Mike stated that the Faith communities are the most under-utilized resource. Karen asked how the Partnership can stay in touch with all of the information regarding the Faith-Based. Mike stated that he will put in the Investment

Justification, requesting a position for someone to organize this. This person will create a newsletter to include all information regarding training, conferences, resources, etc.

Planning sessions were held in St. Louis City on March 24 to plan for a FABODI conference in the city explaining FABODI's three main goals; individual and family preparedness, continuity of operations planning, and building an external ministry in mass care. This mass care ministry would take the form of a sheltering site, feeding site or bulk distribution site. The FABODI conference will take place on June 16 on the St. Louis University campus and already an excellent turn out is expected among the churches in St. Louis.

Warren County held an initial meeting earlier this year to plan their FABODI initiative and assign roles and responsibilities. Other counties and local jurisdictions are encouraged to hold these local FABODI meetings. Emergency Human Services (EHS) continues to develop and maintain volunteers in the faith communities throughout the state through workshops and presentations in order to enlist their assistance in disaster preparedness.

- Functional Needs Support Services/Functional Access Support Teams (FNSS/FAST): Deb Hendricks reported that there will be train-the-trainer sessions on July 7 and 8, 2011. The teams will go into the shelters and determine the needs and get the response started immediately. On the FNSS side, training is the main issue. There is a regularly scheduled community mass care course and an FNSS module should be added. Deb stated that a power point has been created that can be tailored to specific needs, which will help with sheltering. A "frequently asked questions" portion has been added.
- Emergency Support Function #14: A draft is being written for how Missouri Government will support Missouri communities after a disaster. The National Disaster Recovery Framework is being used as a guidance document, and will be adapted to fit Missouri culture as well as the Missouri State Emergency Operations Plan format.

The committee also agreed on a mission statement facilitated by Shelly Bush Rowe with MU Extension: "It is the responsibility of the Statewide ESF-14 committee to help deliver and develop tools, processes, and structure that help communities determine their new normal through a community-driven, community-engaged process."

The committee has temporarily stopped meeting while the draft is being written, but will review in subcommittees as portions that are appropriate to their Recovery Support Function are completed.

The Recovery Portion of the National Level Exercise is scheduled for June 30, 2011 where the National Recovery Framework and the Missouri Plan will be introduced for a larger scale of review.

- Disaster Case Management Committee: Reported by Jono Anzalone. Please see attached Fact Sheet. Copies of the white paper can be obtained by contacting co-chair Karen Benson or Jono Anzalone.
- Missouri Volunteer Organizations Active in a Disaster (MoVOAD): Dante Gliniecki reported that there are new officers in place, which are: Roy Weeden, Chair; Chris Harmon, Vice-Chair; Belva Ewing, Treasurer; vacant. The next MoVOAD meeting will be held at the Chateau on the Lake in Branson during the SEMA Conference—May 5, 2011. Missouri VOAD is undertaking a membership renewal process to clarify and update membership rosters. A Survey Monkey is planned. The National VOAD Annual Volunteer Conference is May 24-26, 2011 in Kansas City, MO.
- Animals In Disaster Planning Action Committee (ADPAC) made very good relationships with USDA. A fair amount has been done with the training.
- State Mass Care Committee (STAMACC): The Committee met on Thursday, January 27th and Thursday, March 24th, 2011. STAMACC has continued to focus on the New Madrid Seismic Zone Earthquake Plan. The basic ESF 6 and evacuation portions of the plan are complete and Standard Operating Guides (SOGs) for different sections, such as Emergency Respite Sites are currently under development and are being reviewed.

Many member organizations of the STAMACC will be involved in the National Level Exercise (NLE) 2011 at the State Emergency Operations Center (EOC) Monday through Thursday, May 16 through 20, 2011. The Department of Social Services will participate in the State Area Coordination Centers in Regions C and E, as well as other local mass care exercise activities. The American Red Cross (ARC) is a lead agency in a functional exercise during this week in Kansas City that will exercise a Reception Processing Center along with 500 person evacuee shelter. The ARC will also be participating in other exercise activities throughout the state, such as serving as liaisons at local EOCs in the St. Louis area and state EOCs.

STAMACC conducted an After Action Review of the February 2011 Winter Storm activities at its March 24, 2011 meeting. Discussion centered on direction and control from the SEOC, coordination with local Emergency Management Directors (EMDs), activation of the Transportation Resource Assistance Planning and Preparedness in Emergencies and Disasters (TRAPPED) Plan, the good coordination and information sharing during the operation, and the fact that United Way 211 operated completely from off-site remote locations extremely well.

STAMACC has assessed and determined appropriate user level access for the National Shelter System (NSS). A tabletop or virtual NSS exercise is being considered, along with new NSS training that is due out this calendar year. A new web-based permission tracking system is also being explored.

STAMACC and the State Emergency Management Agency (SEMA) Emergency Human Services (EHS) section are supporting a state level Mass Care Coordinator Initiative with the following components:

- Training
- Investment justification for State Homeland Security Grant Program funds, Urban Area Security Initiatives (UASI) funds and Regional Homeland Security Oversight Committee funds
- Mass care support from DSS and other state agencies
- Mass care planning support
- Local Mass Care Coordinator Initiative (LOMACC)
- Faith-based Organization Disaster Initiative (FABODI)
- Equipment purchases
- Community Organizations Active in Disaster (COAD) Citizen Corps Program (CCP) Initiatives
- Conferences and workshops related to mass care
- Functional Needs Support Services (FNSS) Initiative
- Coordination with regional mass care coordinators

Several STAMACC members have been working on the Governor's Faith-based and Community Services Partnership for Disaster Recovery (The Partnership) ad Hoc Committee regarding FNSS. This committee headed up by Deb Hendricks and Karen Benson will be working with SEMA EHS to review and develop FNSS education and training courses. Functional Assessment Services Team (FAST) train-the-trainer training, based on a California model, has been scheduled for July 8 and 9, 2011 in Missouri.

The next STAMACC meeting is set for Friday, June 17, 2011 at SEMA from 10:00 a.m. to 3:00 p.m.

Old Business

Disaster Operations: Jim Eckrich stated that the Long-term Recovery Committees (LTRC) are still working with the citizens in St. Louis who suffered through the tornadoes that came in the beginning of January, but they were not declared. United Way has worked with the city for recovery. There has not been much media coverage.

Coordinated Assistance Network (CAN) update: Jono Anzalone reported that CAN continues to have the monthly briefings. Robin Pokojski stated that CAN is still requesting for 2-1-1 to dump into their system, but 2-1-1 is reluctant to do that because of an ownership issue—all or none.

New Business

- No new business reported.

Agency Reports

- **FEDERAL AGENCIES**

Jono Anzalone reported that there is some disaster funding left over and FEMA was able to secure another employee to help with disasters closeouts, etc. FEMA now has mass evacuation tracking available for exercises and training. FEMA kicked off a National Mass Care Strategy. With the budget, the Stafford Act Funding will remain and FEMA received 2.65 billion appropriation. State and local budgets received a 26% cut.

Dan Houlahan reported the Administration for Children and Families (ACF) will be testing emergency child care, hospitals, and the DMORT team during NLE 2011.

John Gulick, USDA-Rural Development reported that his agency will probably not be playing in the exercise. The focus is to work with the Long Term Recovery Committee.

- **STATE AGENCIES**

Department of Social Services: Corrine Beakley reported that DSS Central Office Emergency Management staff reported to the State Emergency Management Agency State Emergency Operations Center (SEOC) on Monday, January 31st on a 24/7 basis in preparation of the impending winter snow storm. They remained there as needed through Thursday during the time the SEOC was activated to Level 2 status. Staff there monitored weather and road conditions, as well as power outages, throughout the state to determine the need for standby shelters and warming centers. Staff assisted with the coordination of shelters opened with the American Red Cross due to the I-70 road closure. 60+ shelters were ready on a standby basis at the height of the storm. Local DSS County Managers were in contact with their local Emergency Management Directors and American Red Cross contacts to assess local situations and offer DSS assistance. Children's Division checked on foster children and families to offer assistance on issues related to the storm, though none was needed.

DSS Boone County field staff participated in the Callaway County Nuclear Power Plant exercise at the Hearnes Multipurpose Building in Columbia, Missouri, on Tuesday, March 29, 2011. This Reception and Care Center (RCC) exercise is conducted every six years in the event that a radiological emergency at the Callaway Nuclear Power Plant would make it necessary to evacuate residents. The RCC is a cooperative effort of the DSS Family Support Division (FSD) and the American Red Cross (ARC). FSD has the responsibility for the organization and administration of the RCC and ARC has the

responsibility for the operation of the RCC. Twenty-four FSD and Children's Division staff attended and assisted with registration, assessment and decontamination exercise procedures.

Deb Hendricks, in her role as Co-Chair for the Ad Hoc Committee of the State Mass Care Committee focusing on Functional Needs Support Services (FNSS), has been focusing on the coordination of train-the-trainer training in Missouri for a California team approach called Functional Access Support Teams (FAST). The Committee is focusing on education of the FNSS concept and plans to develop implementation tools for future use.

DSS staff has continued to be involved in the National Level Exercise 2011 planning meetings. In addition to Jefferson City state office staff working two shifts at the SEOC during the exercise, DSS field staff will also be working both shifts at the State Area Coordination Centers (SACCs) in both Regions C and Region E in Weldon Springs and Poplar Bluff. In addition, field staff will be engaged in local mass care activities scheduled that week as part of the exercise.

DSS staff has attended other meetings as necessary such as the Mass Fatality Advisory Committee, the ESF 14 Committee, the State Mass Care Committee, the Statewide Healthcare Emergency Planning Meeting, the Spiritual and Emotional Care Committee and the Homeland Security Advisory Committee.

- **Department of Mental Health:** Missouri was one of three states chosen by the Substance Abuse and Mental Health Services Administration, Disaster Technical Assistance Center for a two-day site visit regarding best practices in disaster mental health planning. The other two states chosen were New York and Colorado. A number of MO state agencies and providers participated in the interviews including DHSS, SEMA, Social Services, Missouri Hospital Association, Crider Behavioral Health Center, Fulton State Hospital, the DMH Ready and Disaster Support Team (READI Team), and the Western Region Chief of Children's Community Operations and Supported Community Living Staff. The Partnership was provided as a "best practice" in collaboration.

SEMA requested two breakout sessions at the Emergency Management Conference in Branson regarding the National Commission on Children and Disasters Report to the President and Missouri's response. A team consisting of representatives in the areas of early childhood, education, health, and state agency representation is working on the presentation which will be provided the afternoon of May 5.

Show-Me Response has registered 50 mental health volunteers. The policies are in place and Family Care Safety Registry background checks are being conducted for potential volunteers.

Missouri's Department of Mental Health is planning numerous exercise activities during the National Level Exercise that will take place from May 16 -20.

- The DMH READI team received training regarding the FEMA/Missouri Operations Plan for a catastrophic earthquake. The READI Team will staff the state emergency operations center ("SEOC".)
- The DMH Central Office Incident Command will operate during the morning of May 18, collaborating with the SEOC and various participating DMH facilities and offices.
- Several providers will participate in table-top exercises, practicing how to serve consumers in the affected earthquake zone. Providers out of the earthquake zone will exercise a surge of consumers who must be provided ongoing treatment who will be evacuated to out-state areas. Some providers will exercise with their local Emergency Operations Centers during the exercise.
- Ten Ham radio technicians at DMH facilities were provided a training webinar. They will plan to exercise their Ham radio communications on May 17 between their facilities and DMH Central Office.
- The Great Central U.S. ShakeOut drill is scheduled for April 28th; eight out nine of the DMH psychiatric facilities, as well as Central Office and several providers have registered for the ShakeOut.

Presentations regarding emergency planning will be provided throughout the summer at residential provider meetings. These will take place at the 11 Regional Offices of the Division of Developmental Disabilities.

The Committee on Spiritual and Emotional Care is meeting again and making progress on the Spiritual Emotional Care Appendix. A subcommittee will be appointed to work on training requirements.

The Directors for Counseling Centers at Colleges and Universities met April 7 in Kansas City with the Office of Disaster Readiness. This was a very fruitful meeting; DMH will be providing resources to the Centers and will continue the behavioral health planning conversations with them.

Conference Presentations

- Kansas City Hospitals: "Disaster Mental Health and Psychological First Aid": 6 hour course for hospitals, Medical Reserve Corp, CERT and other health care providers, November 22, 2010

- “Disaster Mental Health and Psychological First Aid” Training for STARRS in St. Louis on February 23
- Webinars for the Center for Education Safety regarding “De-escalation”
- Disaster Mental Health and Psychological First Aid: 3 hour evening course and 6 hour day course, March 24 – 25 for the Medical Reserve Corp in Kirksville.
- Meeting of the Minds (college conference) 3 hour pre-conference “Disaster Mental Health and Psychological First Aid,” plus 1-hour overview during the conference

Department of Health & Senior Services—Senior & Disability Division: Charity Hunter reported that DHSS has changed their web domain to www.health.mo.gov . E-mail domain changed to “@health.mo.gov.” DHSS is revamping the Continuity of Operation Plans (COOP) plans with the Area Agencies on Aging (AAA.) DHSS is awaiting approval for use of Facebook and Twitter, which can be a great tool to be used during disasters. The 2011 Public Health Preparedness Conference is June 28-29, in Columbia, MO. Registration is free and one can register at <http://health.mo.gov/emergencies/ert/phconference.php>.

Charity has facilitated tabletop exercises for the regional adult protective and home and community based services staff across the state.

The 2011 Show Me Summit on Aging and Health will be held at the St. Louis Sheraton Westport on September 26-28, 2011. The theme this year is Living Longer. Getting Stronger. A “Call for Presentation” was e-mailed to members. The target audience will be senior and professionals working in aging related fields. The conference is host to over 400 attendees and 50+ exhibitors.

If you plan to submit a “Call for Presentation”, the deadline for submission is Monday, April 25, 2011. Please contact Diane Wehrle at 526-0713 or diane.wehrle@health.mo.gov for any questions.

DHSS will participate in the Great Shakeout

MARCs Kansas City Urban Area Functional and Access Needs Committee may be invited to liaison with the partnership.

Department of Health & Senior Services- Center for Emergency Response & Terrorism: Sharlet Kern-Howren reported that the DSR will be activated for the NLE11 exercise. DMAT is working the mobile medical unit in Branson.

Melissa Friel reported that the State DMORT will be exercised during NLE11. C-130 aircraft will be brought in to simulate evacuating patients. The strategic stock pile will be exercised.

Amber waves—a dirty bomb exercise will be help in September in 2012 in Kansas City. Child care emergency planning template will soon be released. Schools are required to have a plan, but not a full scale plan.

The CDC who provides funding has released a new guidance document for use of grant funds that includes requirements to engage in mass care and volunteer coordination. We will be taking a significant funding cut in 2012.

Rebecca Estes stated that SEMA has been having trouble getting Faith-Based organizations to register for the Great Shake-Out.

- **VOLUNTARY AGENCIES**
Church of Jesus Christ Latter-Day Saints (CJCLDS): John Eppert reported that they have been pushing the Great Shake-Out, but they did not realize that they needed to register as an organization.
- **The Salvation Army:** Dee Smith reported that they have been working on template. Urged everyone to pay their dues in order to vote at the conference.
- **Kansas City 2-1-1:** Jennifer Miller reported that 211 will be moving, which will allow them to be independent of the main office, so if a disaster hit, they would still be able to help. They tested the generator and were able to last for about 30 minutes.
- **St. Louis 2-1-1:** They were able to test their remote capabilities during the ice storm. The employees were working at home using their laptops with voice over internet. They plan on revamping their disaster intake forms—they are flood oriented.
- **American Red Cross:** Robert Devaney reported that they will have 5 people at the RCC camp. Kansas City is doing a 100-person shelter. Humane Society will partner with Kansas City to exercise a pet shelter.
- **Lutheran Disaster Response:** Jim Eckrich reported that Missouri Interfaith Disaster Response Organization (MIDRO) has had several people transition out. They did reinstate their corporate status (501c3).

Public Comment

- None reported.

Announcements

Please review the dates for the upcoming partnership meetings.

July 15, 2011
October 21, 2011
January 20, 2012
April 20, 2012

Adjournment

Adjourned at 3:07 p.m.