



## Applicant Guidance – PDAAG 001

# Preparing for PDAs

### Overview

In general, local representatives identify and distinguish between disaster-related and non-disaster-related sites and damage as they guide and accompany the PA PDA team members throughout the disaster damaged area. Local representatives provide cost estimates and disaster impact data including impacts on the public entity's physical, economic, and financial assets. Local officials also assist in identifying private non-profit entities potentially impacted by the disaster.

### Typical roles and responsibilities of local representatives

Identify and make FEMA and the state aware of any Special Considerations issues such as:

- Floodplain, wetlands
- Insurance
- Historical
- Hazardous materials
- Other environmental or controversial issues

Prioritize Damages:

- Most severely damaged areas
- Most costly damages
- Damaged areas with the severest impact on the community
- Damaged essential or critical facilities

What to have ready:

- Population and budget data
- Photos
- Annotated maps of damage areas
- List of damage sites
  - (Such as critical facilities)
    - Hospitals, urgent care
    - Electric utilities, facilities, and systems
    - Water treatment and wastewater treatment
    - Communications



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- Fire and police
- Schools
- Other important government facilities
- Important transportation corridors
- Primary state and county bridges
- Dams and levees
- Summary of impacts  
(Examples)
  - Number of families affected
  - Essential services interrupted
  - Emergency vehicles cannot access victims or health care facilities
  - Loss of tax base
  - Lengthy detours (35 minutes / 5 mile detour)
  - Loss of firefighting capability for community
  - Significant loss of administrative space with no alternative facilities
  - Recreational loss
  - Vulnerability to additional damage
  - No adverse impacts
- Maintenance records / Inspection reports (ex. bridge inspection reports)
- Available sketches of damages and repairs
- Available summary of work and cost estimates
- Available codes and standards
- Available insurance information
- Available photographs, drawings, reports
- Available copies of contracts (debris and other)
- Local Ordinances

## ***References***

Damage Assessment Operations Manual, A Guide to Assessing Damage and Impact, April 5, 2016

<https://www.fema.gov/media-library-data/1459972926996-a31eb90a2741e86699ef34ce2069663a/PDAManualFinal6.pdf>

Public Assistance Programs and Policy Guide, April 2019: [https://sites.fema.net/sites/DR4416-](https://sites.fema.net/sites/DR4416-TX/pa/PASharedDocs/Disaster%20Guidance%20and%20Policy/PAPPG/PAPPG_3.1_508_FINAL_5-4-2018.pdf)

[TX/pa/PASharedDocs/Disaster%20Guidance%20and%20Policy/PAPPG/PAPPG\\_3.1\\_508\\_FINAL\\_5-4-2018.pdf](https://sites.fema.net/sites/DR4416-TX/pa/PASharedDocs/Disaster%20Guidance%20and%20Policy/PAPPG/PAPPG_3.1_508_FINAL_5-4-2018.pdf)



**FEMA**

Region VII  
Public Assistance Branch



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